

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS  
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 12/2/2014	(3) CONTACT/PHONE Trish Avery Caldwell (805) 781-1728	
(4) SUBJECT Request to approve an Amendment to the contract (Clerk's File) with California State Association of Counties (CSAC) for the Welfare Client Data Systems (WCDS) Consortium for FY 2014-2015 in the amount of \$32,583. All Districts.			
(5) RECOMMENDED ACTION It is recommended that your Board approve, and direct the Chairperson to sign, an Amendment to increase the original contract with California State Association of Counties (CSAC), for the Welfare Client Data Systems (WCDS) Consortium for FY 2014-2015 in the amount of \$32,583.			
(6) FUNDING SOURCE(S) Fed/State/Co	(7) CURRENT YEAR FINANCIAL IMPACT \$32,583	(8) ANNUAL FINANCIAL IMPACT \$32,583	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____ ) <input type="checkbox"/> Board Business (Time Est. ____ )			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) Previously approved PO#25008951 NEW OAR# 19001483		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: n/a <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input type="checkbox"/> N/A    Date: <u>May 6, 2014</u>	
(17) ADMINISTRATIVE OFFICE REVIEW  Emily Jackson			
(18) SUPERVISOR DISTRICT(S) All Districts			

# County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services/Trish Avery Caldwell  
(805) 781-1728

DATE: 12/2/2014

SUBJECT: Request to approve an Amendment to the contract (Clerk's File) with California State Association of Counties (CSAC) for the Welfare Client Data Systems (WCDS) Consortium for FY 2014-2015 in the amount of \$32,583.

## **RECOMMENDATION**

It is recommended that your Board approve, and direct the Chairperson to sign, an Amendment to increase the original contract with California State Association of Counties (CSAC), for the Welfare Client Data Systems (WCDS) Consortium for FY 2014-2015 in the amount of \$32,583.

## **DISCUSSION**

The contract with CSAC is an annual contract that began in Fiscal Year (FY) 1990-1991 as a five-year contract awarded through a Request for Proposal (RFP). From FY 1996-1997 forward the contract has been extended year-to-year by execution of amendments. The contract pays for the executive director and support staff which oversees and manages the Hewlett Packard Enterprise Services (HPES) contract, coordinates the WCDS system-related work of the consortium member counties, serves as liaison between HPES and member counties, and works closely with California Department of Social Services (CDSS) to ensure seamless implementation of system and program changes. HPES was formed by combining HP legacy services with Electronic Data Systems (EDS) who previously contracted with the County for CalWIN system support to issue public assistance benefits. The change from EDS to HPES occurred in 2008 and the County began changing over EDS contracts to HPES contracts in 2010.

Due to the complexity of the welfare system and the frequent changes in State and Federal regulations, automation is necessary for consistent application and efficiency in maintaining client data. To ensure the day-to-day functions are carried out and appropriateness of expenditures, the County of San Luis Obispo belongs to the State consortium of eighteen (18) counties that jointly operate automated WCDS and jointly hire an executive director who is responsible for executive management of the WCDS software agreement with HPES and other technical and administrative functions in support of maintaining client files and public assistance benefits issued.

On May 16, 2014, Board Item #14, your Board approved the original Consortium contract with CSAC. However, due to a new governance structure established by the Consortium, communication needs, and a significant increase in workload, the WCDS Board of Directors approved increasing the amount of the annual CSAC contract on September 12, 2014. Specifically, new systems like MyBenefits CalWIN Portal, CalWIN Mobile Application, CalHEERS interface, CalWIN Call Center, and ACCESS CalWIN IVR to name a few, have greatly increased workloads and the need for additional staff to manage these systems. In order to carry out new responsibilities like those mentioned, we are asking your Board to approve Amendment I which increases the original County contract costs by \$32,583 to cover additional staffing needs. No other changes are being proposed with this amendment.

Approval of this Amendment I will ensure that aid payments are issued in accordance with State and Federal mandates and that the eighteen (18) members of the WCDS Consortium receive services and support from HPES as agreed upon in

the maintenance contract. Participation in the contract is required as a condition of Consortium membership.

#### **OTHER AGENCY INVOLVEMENT/IMPACT**

This Amendment I has been approved by the WCDS Consortium and CSAC Board of Directors. County Counsel has reviewed and approved the contract as to legal form and effect.

#### **FINANCIAL CONSIDERATIONS**

The total original CSAC contract amount for the State's 18 Consortium counties was \$2,254,927, with each of the 18 counties paying an appropriate share according to County size. The portion of the original contract for San Luis Obispo County was \$62,637 or 2.78%.

Amendment One (1) will add an additional amount of \$1,172,976 to the total Consortium CSAC contract. This increase will allow CSAC to meet case management staffing needs in order to properly serve the eighteen (18) Consortium counties. The portion of the additional amount for San Luis Obispo County is \$32,583, or 2.78%.

Approximately ninety three percent (93%) of the county's portion of the total contract amount will be reimbursed by State and Federal funding. The County share after Amendment I will total \$6,671. The cost of the original contract is included in the Department's adopted budget for FY 2014-2015. The additional amount needed for Amendment I will be covered with appropriation savings in contract accounts and will require no additional General Fund contribution.

Agency	Actual FY 12-13	Actual FY 13-14	Budget FY 14-15	Notes	Sharing Ratios		
					Fed	State	Co
California State Association of Counties (CSAC)	\$56,383	\$62,637	\$62,637	Internal Management Systems Support	34%	59%	7%
Amendment I	\$ .00	\$ .00	\$32,583				
Total Contract Amount	\$56,383	\$62,637	\$95,220				

#### **RESULTS**

Provide support of management staff at the Welfare Case Data System (WCDS) to ensure that aid payments are issued in accordance with State and Federal mandates and that the eighteen (18) members of the WCDS Consortium receive services and support from Hewlett Packard Enterprise Services (HPES) as agreed upon in the systems maintenance contract.

#### **ATTACHMENTS**

1. Clerk's Statement for CSAC Amend I